

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB  
**Date:** 30 April 2015  
**Start Time:** 7.00 pm  
**Finish Time:** 7.50 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pip Ridout, Cllr Keith Humphries and Cllr Christopher Newbury (Chairman)

### **Wiltshire Council Officers**

Adam Brown (Democratic Services Officer)  
Jacqui Abbott (Community Area Manager)  
Sandra Samuel (Community Youth Officer)  
Iain Kirby (Head of Business Change and Governance)

### **Town and Parish Representatives**

Warminster Town Council – Sue Fraser  
Chapmanslade Parish Council – Francis Morland  
Chitterne Parish Council – Mike Lucas

### **Partners**

Wiltshire Good Neighbours – Emma Curtis

**Total in attendance: 20**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Cllr Andrew Davis</li> <li>• Cllr Fleur De Rhe-Philippe</li> <li>• Sarah Jeffries</li> </ul>
	<p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>The minutes of the previous meeting were agreed as a correct record and to be signed by the Chairman as soon as convenient.</b></p>
	<p><u>Declarations of Interest</u></p> <p>Cllr Pip Ridout declared a non-pecuniary interest in item 7 - "Local Youth Network Update and Youth Activities Grant Applications". Cllr Ridout was the Area Board representative on the Local Youth Network Management Group. Cllr Ridout stated that she would take part in the item with an open mind.</p>
	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><b>Safe Spaces</b></p> <p>The announcement in the agenda pack was referred to and it was noted that a number of businesses had signed up to the scheme already, including Warminster Civic Centre. The spaces were noted as providing vulnerable people, including those with dementia, a place to be invited into when they in need of help.</p> <p><b>Dementia Friendly Community</b></p> <p>It was announced that workshops would be available for people to become dementia friends. Work was also underway to set up a monthly volunteer-run dementia café in the library.</p>

	<p><b>Universal Credit</b></p> <p>The announcement in the agenda pack was referred to. The scheme was noted as having begun on 16 March 2015 following an announcement from Wessex Department of Work and Pensions. The scheme was noted as providing those currently on benefits with greater incentives to seek work.</p> <p><b>School Place Planning</b></p> <p>The announcement in the agenda pack was referred to. It was noted that there would be three workshops organised across the country from June 2015 onwards to explain the Strategy in detail.</p> <p><b>Integrated Performance Management Report</b></p> <p>The announcement in the agenda pack was referred to with particular note given to the CCG performance on the 18 week Referral to Treatment (RTT) standards for admitted care and non-admitted care which were now at the national target levels.</p> <p><b>Health Watch Update</b></p> <p>The Chairman referred to the announcement in the agenda pack.</p>
	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>There were no verbal updates from partners.</p>
	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>Sandra Samuel, Community Youth Officer (CYO) for Warminster Community Area, was in attendance to deliver an update and to recommend Youth Activity Grants.</p> <p>The LYN were currently meeting on a regular basis and had brought to the meeting two funding bids for the Area Board's consideration. There was £13,494 revenue leftover from the previous financial year which had been added to an additional £17,000. It was noted there was a total of £29,530 available in funding for 11-19 year olds.</p> <p>Dates for future LYN meetings were noted. Various groups were invited to join them, even if it was for one-off activities or issues. It was noted that the CYO would check up on schemes that had been granted funding and ensure that three-monthly updates were provided.</p> <p>The area board considered the following applications seeking 2015/16</p>

	<p>Youth Activity Grant funding.</p> <p><b>Decision</b></p> <ol style="list-style-type: none"> <li><b>1. To award the Lighthouse Youth Project £4400 so the project can run for 2015/16</b></li> <li><b>2. To award Codford Coyotes Youth Group £4950 so the project can run for 2015/16</b></li> </ol>
	<p><u>Your Local Issues</u></p> <p>The Community Area Manager referred to the issues report in the agenda pack.</p>
	<p><u>Services to the Elderly</u></p> <p>Cllr Keith Humpries, Cabinet Member for Health (including Public Health) and Adult Social Care, and Iain Kirby, Head of Business Change and Governance, were in attendance to present the item.</p> <p>The Services for the Older People Market Positions Statement for Warminster booklet distributed to those present was referenced. Page 11 of the booklet indicated the numbers of residents in the Warminster Community Area aged 65 and over. Evidence was noted as suggesting that a majority of those born recently would live to reach 100. £129million was being spent from the Wiltshire Council budget to provide care for residents. It was explained that services would have been unable to cope with current pressures if it wasn't for the help from volunteers.</p> <p>The booklet was noted as being an incomplete draft. People were urged to get in contact to inform the Council aware of any unlisted services and organisations within the local area.</p> <p>An information and advice portal was now available through the Wiltshire Council website. The portal was a directory service which operated through simple tabs to provide information of services available within the local area and a set radius. The portal would continue to develop as it was updated with more services. A self-referral form was hoped to be added later in the year.</p> <p>The Market Position Statement booklet for Warminster Community Area was explained to contain everything currently known to Wiltshire Council around the area. It was noted that a lot of information needed to be discovered and included in the second draft. This piece of work would help Wiltshire Council locate areas that required future funding. A separate Market Position Statement document was available for each area board.</p> <p>Iain Kirby informed the Area Board that there would be an Older People's Workshop held on 19 June 2015 in the Warminster Civic Centre at 1.30pm. The Area Board was asked to nominate an Older People's and a Carer's Champion through the workshop. These would be supported voluntary roles which were</p>

	<p>anticipated to meet on a quarterly basis to share news and information on community needs. It was explained that more than one could be nominated, but that too many representatives across 17 area boards could present management problems. Those interested were encouraged to attend the workshop.</p>
	<p><u>Community Area Transport Group</u></p> <p>The Warminster Area Board was asked to agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.</p> <p>It was clarified that “Geys Hill Corsley - Passing Bay” was a figure previously approved by the Area Board.</p> <p><b>Decision</b></p> <p><b>That the Warminster Area Board approves the three projects listed in the report for CATG expenditure.</b></p>
	<p><u>Warminster Campus Operations Board Update</u></p> <p>Cllr Keith Humphries introduced the item. It was explained that the SCOB had been looking at a number of potential campus locations in the area. Warminster Town Centre had been decided as the general location for a campus. The subject would come back in due course for approval.</p> <p><b>Decision</b></p> <p><b>To note the minutes of the 27 March 2015 Warminster Camus Shadow Operations Board.</b></p>
	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2015/16 Community Area Grant funding:</p> <p><b>Decision</b></p> <ol style="list-style-type: none"> <li><b>1. To award Horningsham Cricket Club £2250 for a new cricket wicket.</b></li> <li><b>2. To award Chitterne Parish Council £550 for a brush cutter.</b></li> <li><b>3. To allocate £1000 from Warminster Area Board’s 11-19 youth revenue budget for support at the Magna Carta 800 celebrations.</b></li> </ol>
	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Area Board would be on:</p> <p>2 July 2015, 7pm at the Warminster Civic Centre.</p>